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## East Haven Arts Commission Minutes

March 19, 2024

Hays School

PRESENT: Chairperson Cindy Genzano

Director Michael Moore

Director Debra Giordano

Director Sharon Collins via phone

Director Robert Genzano

Director Mike Enders

Absent: Director Kari Collins

Chairperson Cindy Genzano called the meeting to order at 7:03 p.m. Roll call was done, and a quorum was present.

Item #2: Minutes Of Last Meeting

Director Michael Moore made a motion to accept the previous minutes; it was 2nd by Director Sharon Collins. All in favor.

Item #3: Financial Report

Director Sharon Collins explained that we currently have a balance of \$17,814.26. We have some updates on the items that were proposed last month, the ladder has been purchased, the battery for the laptop was replaced and the panel cart was purchased for a less expensive one that also has removable pieces to accommodate more items. We also got a Microsoft program that will be installed on the laptops. The only thing not yet purchased is the white board on wheels.

Item #4: Discussion and Approval for Purchases

a. We did get the laser printer set up in Room 5, we also needed to purchase a table for it. We want the Secretary to have a printer to use, but this one was not able to fit in her house. We are recommending that she be able to get a compact one that has printing and scanning capabilities. Director Robert Genzano made a motion to allocate \$200.00 for a printer for the Secretary, it was 2<sup>nd</sup> by Director Mike Enders. All in favor.

b. The EHHS is doing a production of Curtains next month and asked if we would like to place an ad in the program. Director Debra Giordano made a motion to buy a color ad for \$150.00 to promote our summer productions, it was 2<sup>nd</sup> by Director Mike Enders. All in favor.

#### Item #5: Performing Arts Committee

Chairperson Cindy Genzano called Robyn Genzano into the meeting at this point to go over the committee's recommendations for the Production Team for both productions. She explained about all the persons on the list and their various roles and responsibilities. We thanked her for her time. Director Sharon Collins made a motion to accept the recommendations from the Performing Arts Committee, it was 2<sup>nd</sup> by Director Michael Moore. All in favor. Stipend amounts will be worked out at a later date.

#### Item #6: New Business

Chairperson Cindy Genzano explained that there is a good chance that she and also Director Robert Genzano will not be able to attend the April meeting, but we could still meet if we have at least 4 for a quorum. We will also need to do this again in June since they will not be attending.

Our next meeting will be April 16, 2024, at Hays

Director Robert Genzano made a motion to adjourn the meeting at 7:57 p.m.: it was 2<sup>nd</sup> by Director Sharon Collins. All in favor.

Respectfully Submitted,

Debra Giordano