

AUG 15 2016

TOWN CLERK'S OFFICE

EAST HAVEN, CONN.

EAST HAVEN BOARD OF ETHICS

SPECIAL MEETING MINUTES

THURSDAY, AUGUST 11, 2016

Stacy Gravano, CTC
TOWN CLERK

The East Haven Board of Ethics held a special meeting Thursday, August 11, 2016, at 7:00PM at the East Haven Town Hall, Mario Giaimo Room, 250 Main Street, East Haven, CT 06512.

Chairwoman Marlene Asid calls the meeting to order at 7:00PM.

Item #1

Roll Call-all 3 members present- Marlene Asid, Anthony Naclerio and Joseph Polio.
Also present- Town Attorney Joseph Zullo.

Item #2

Pledge of Allegiance.

Item #3

Approval of the minutes from the July 14, 2016 Special Meeting.

Commissioner Polio makes a motion.

Commissioner Naclerio seconds the motion.

Voice vote: all in favor-none oppose-none abstain. Motion carries.

Item #4

Approval of the minutes from the July 27, 2016 Special Meeting.

Commissioner Naclerio makes a motion.

Commissioner Polio seconds the motion.

Voice vote: all in favor-none oppose-none abstain. Motion carries.

Item #5

To consider and act upon a Hearing for complaint dated June 1, 2015
(Complainant: Capone, Frank)

- Chairwoman Asid says that nobody is present for the hearing so she doesn't know exactly how the Board can or should move forward in this case. The complainant sent a letter indicating that his address has changed but he wants to move forward so she assumed after she received his letter that he had gotten the

next letter that was sent. Letters were sent inviting Mr. Capone and Ms. Cianelli. She explains that they did determine they wanted answers to their questions and wanted to move forward to get more information.

- Town Attorney Joseph Zullo suggests taking a brief recess, Mr. Capone provided his phone number so he can call him to make sure he knew about the meeting tonight, the letter that went out on the 29th would have gone to his old address so there may have been some lag time.

Commission takes a 7 minute recess.

- Attorney Zullo explains that after speaking with Mr. Capone he did not receive the letter notifying him of this meeting and would like to move forward.
- Commission Clerk will send a new letter with the new date and time for the next meeting via email and regular mail to both the complainant and the respondent named in the complaint.
- Commissioner Naclerio asks if they can just get information from one side, or do they need both.
- Chairwoman Asid says they received all of the information from the complainant, but asks if she doesn't show up, do they call her?
- Commissioner Polio says they may need to get in touch with her and ask for her to provide as much information regarding the transaction in terms of who voted on it, who approved it and if there were other people involved who she can bring also.
- Chairwoman Asid asks if she doesn't come, how do they get the information.
- Attorney Zullo says if they only hear one side of the story that is all they hear. It would be like a default in a normal case, if one side doesn't show up then they lose by default. He suggests sending a letter indicating that the Board met tonight and unfortunately neither party showed up with the complainant being due to a technical error and indicate it may behoove her to show up at the next meeting because if the Board only hears one side of the story they may not come to the correct conclusion.
- Commissioner Polio says there are situations where some people sign off on paperwork and it goes before the Chair who signs off on it but was not the approving agent. These are the things they need to know and her presence would be helpful as well as any information she can supply to refute the claim. He certainly has questions regarding this.
- Attorney Zullo advises that they shouldn't have any oral conversation with complainants or respondents, they should just communicate via written communication.
- Chairwoman Asid asks the clerk to send a letter via email and regular mail and inform Ms. Cianelli that they had to postpone the hearing due to a technical

difficulty with the complainant and it would behoove her to attend because the Board has questions and assumes she would want to refute the complaint.

- Commissioner Polio says they did receive a letter from her about this complaint so it would be best if she could present as much information as she can.
- Commissioner Naclerio says if they just go by what Mr. Capone put out there, it is a complaint about her and there was a reduction in the value so it doesn't look good just going by that.

Chairwoman Asid makes a motion to table the issue based on the lack of attendance due to technical difficulties until August 22, 2016 at 7:00 with letters to be sent.

Commissioner Polio seconds the motion.

Voice vote: all in favor-none oppose-none abstain. Motion carries.

Item #6

Adjournment.

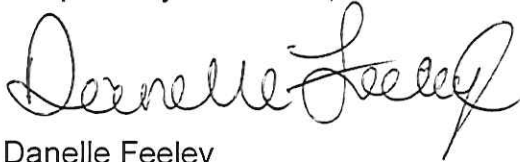
Commissioner Polio makes a motion

Commissioner Naclerio seconds the motion.

Voice vote: all in favor-none oppose-none abstain. Motion carries.

Meeting is adjourned at 7:17PM.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Danelle Feeley".

Danelle Feeley

Clerk, Board of Ethics